

BANK OF AMERICA SHORT SALE CHANGES

As of April 13, 2012, Bank of America will require several additional steps in order to initiate short sales as well as change the way in which communication takes place. These changes will attempt to streamline and expedite the short sale process.

FORMS REQUIRED TO INITIATE SHORT SALES

The following forms will need to be completed and uploaded to Equator in order for a short sale to be initiated:



Bank of America Third-Party Authorization Form



IRS Form 4506-T — Request for Transcript of Tax Return



60-day Estimated HUD-1 (or HUD-1 with closing date if shorter than 60 days)



Signed Purchase Contract including Buyers Acknowledgement and Disclosure



Bank of America Short Sale Purchase Contract Addendum

**STARTING APRIL 13, ALL COMMUNICATION WITH
BANK OF AMERICA *MUST* BE DONE THROUGH EQUATOR.**

ESCALATING YOUR BANK OF AMERICA SHORT SALE

STEP 1

Contact your Short
Sale Specialist
(through Equator)



STEP 2

Contact the Short
Sale Team Lead
(through Equator)



STEP 3

Contact Short Sale
Customer Care
866.880.1232



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